



2017-18 Course Descriptions

COLLEGE OF PROFESSIONAL STUDIES

College Start – On Campus

(60 credit hours)

Core curriculum creates a foundation for learning developed for working professionals who have little or no previous college credit. The College Start program prepares you for the Bethel Success Bachelor's Program.

TERM 1 15 semester hours @ \$362.00 per hour

\$5430.00

COE 105 Introduction to Professional Studies

(3 credit hours)

This course sets the groundwork for success in meeting educational goals in the College of Professional Studies. Topics include study skills, financial aid, library orientation, college catalog and curriculum, and registration. There is also an overview of computer skills and computer software necessary for success.

ENG 103 English I

(3 credit hours)

Development of the student's writing skills through a process of thinking, researching, planning, writing, reviewing, revising, and editing expository essays. Students cannot receive credit for both ENG 103 and ENG 1010. A grade of "C" or higher is required.

BUS 265 Microcomputer Applications for Business

(3 credit hours)

Topics discussed are computer terminology, hardware, software, operating systems, and information systems relating to the business environment. The main focus of this course is on business applications of software, including word processing, spreadsheets, databases, presentation graphics and business-oriented utilization of the Internet.

HUM 101 Mark Twain

(3 credit hours)

Emphasizes the role Mark Twain played in American literature. The course covers four of Twain's novels and a short story. Students will evaluate Twain's role as a spokesman on issues of American life and how he can be viewed as being more than just a humorist by evaluating themes which dominate his works. Students will examine how Twain's work has been interpreted by literary critics, film directors, screenwriters, actors, and the viewing public.

SCI 102 Society and Science

(3 credit hours)

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This course explores the relationships between science, contemporary culture, and religious perspectives.

TERM 2 15 semester hours @ \$362.00 per hour

\$5430.00

ENG 113 English II

(3 credit hours)

An introduction to more advanced techniques of composition through the study of literature. The analysis of literature serves as topics for discussion, study, and writing. Students cannot receive credit for both ENG 113 and ENG 1020.

HUM 102 20th Century American Drama (3 credit hours)

Emphasizes how Thornton Wilder, Eugene O'Neill, Arthur Miller, Lillian Hellman, and Edward Albee helped to shape the 20th century American theater. The course will cover one play by each of these authors. Students will evaluate how these plays are a reflection of American life and themes. Students will examine how these playwrights' works have been interpreted by literary critics, film directors, screenwriters, actors, and the viewing public.

REL 1010 Introduction to the Old Testament (3 credit hours)

An introductory course on the context and central points of the Old Testament.

SCI 112 Introduction to Environmental Science (3 credit hours)

This course looks at current issues in environmental science. It provides a basic understanding of the application of science to the environmental problems we face in the world.

REL 1020 Introduction to the New Testament (3 credit hours)

An introduction to the history and themes of the New Testament.

TERM 3 15 semester hours @ \$362.00 per hour \$5430.00

HIS 208 US History: From the Colonies to 1860 (3 credit hours)

This course explores the beginning of the United States of America, focusing on major political, cultural, and social trends.

HIS 209 US History: From 1860 to Present (3 credit hours)

Surveys the development of the United States from the Civil War to present. It examines the major ideas, people, events, and institutions that have shaped the United States since 1860.

MOD 101 Portfolio Development (3 credit hours)

This course is strongly recommended for students planning to submit a portfolio describing and documenting their prior college-level learning experience. Topics include an overview of experiential learning, writing a portfolio paper, and collecting documentation in support of a portfolio paper.

BUS 113 Principles of Business (3 credit hours)

This course explores the interrelationships of management, marketing, professional communication, and finance.

BUS 120 Fundamentals of Personal Finance (3 credit hours)

Presents a framework of personal money management concepts, including establishing goals, sources of income, a budget, and insurance. The course will also explore planning for adequate retirement and estate planning.

TERM 4 15 semester hours @ \$362.00 per hour \$5430.00

MOD 205 Group Dynamics (3 credit hours)

Group Dynamics is designed to provide the opportunity to study the principles underlying the process of group action and interaction in social situations and in professional leadership and supervisory group situations.

MOD 252 Organizational Communications**(3 credit hours)**

This course examines the role communication plays in creating a productive and successful organizational environment. This class aids adult learners in developing, analyzing and strengthening their communication skills by focusing on different types of communication, various communication mediums, presentation skills, conflict management and types of diversity within communications.

BUS 300 Business and Professional Writing**(3 credit hours)**

Business presentations, progress reports, statistical and research reports, interview techniques, and the use of communication technology in the professional business setting are explored.

Elective**(3 credit hours)****Elective****(3 credit hours)****Total Credit Hours: 60****Total Tuition Cost: \$21,720**