



2018-19 Course Descriptions

COLLEGE OF PROFESSIONAL STUDIES

Associate of Science in Liberal Arts

(Online, 60 credit hours)

This online program's core curriculum creates a foundation for learning developed for busy adults who have little or no previous college credit. The Associate of Arts in Liberal Arts program prepare students to enter a range of entry-level professional careers or matriculate into the Bethel Success Bachelor's Program.

TERM 1 15 semester hours @ \$362.00 per hour

\$5430.00

COE 1005 Online Success in Professional Studies

(3 credit hours)

This course is designed for online students only. It provides students with the necessary skills for success in a Virtual Classroom. Emphasis is placed on professional discussion in the virtual environment. Other topics cover student support services, virtual library literacy, financial aid, and academic planning.

BUS 2700 Productivity Applications

(3 credit hours)

A course designed to introduce adult learners to Google Docs, Sheets, and Slides and other microcomputer applications.

ENG 1011 Composition I

(3 credit hours)

The course introduces students to the fundamentals of written discourse. It focuses on developing writing skills emphasizing organization, usage, grammar, gathering of information and expository essays. Students cannot receive credit for both ENG 103 and ENG 1010. A grade of "C" or better is required.

OL 1500 Professionalism in the Workplace

(3 credit hours)

Introduction to professional interaction in the workplace with an emphasis on effective communication with subordinates, peers, and supervisors. Students will understand the keys to developing and maintaining effective interpersonal relationships in the workplace.

REL 1020 Introduction to the New Testament

(3 credit hours)

An introduction to the history and themes of the New Testament.

TERM 2 15 semester hours @ \$362.00 per hour

\$5430.00

HUM 1040 Survey of Literature

(3 credit hours)

Reading, analyzing and writing about a variety of literary genres including poetry, drama and the short story from the classic to the contemporary. Students will be asked to express and defend their thoughts both orally and through the written word.

SCI 1100 Basics in Environmental Science

(3 credit hours)

An introductory course to the study of environmental issues. A general understanding of application of science to solution of contemporary environmental problems.

HIS 2000 U.S. History I**(3 credit hours)**

Surveys the factors that contributed to the development of the United States as a new nation. It examines the major people, events, institutions, ideas, and conflicts that shaped the nation from the earliest contacts between Europeans and indigenous populations to 1860.

ENG 1021 Composition II**(3 credit hours)**

This course is a continuation of ENG 1011. It focuses on more advanced persuasive and literary based critical and evaluative skills in English composition. Students cannot receive credit for both ENG 113 and ENG 1021.

REL 1010 Introduction to the Old Testament**(3 credit hours)**

An introductory course on the context and central points of the Old Testament.

TERM 3 15 semester hours @ \$362.00 per hour**\$5430.00****HUM 1000 Introduction to Humanities****(3 credit hours)**

This course is an introduction to the humanities through an examination of how societies express themselves through literature, art, music, philosophy and technology.

BUS 1175 Introduction to Personal Finance**(3 credit hours)**

This course focuses on management of personal resources, investments, and financial decision making..

MOD 1500 Introduction to Group Dynamics**(3 credit hours)**

This course focuses on the communication behavior of individuals within group structures. Students explore the stages of group development, decision-making techniques, group problems and problem solving, resolution skills, norms, structures, leadership, authority, membership, ethics, cultural sensitivity, and the intra-and inter-personal dynamics within small groups.

BIO 1009 Biology Today**(3 credit hours)**

Broad coverage of the biological sciences. Topics include natural phenomena, scientific methodology, and current issues related to biology and society.

HIST 2100 U.S. History II**(3 credit hours)**

A look at the U.S. from Reconstruction through industrialism, the Populist Revolt, the Spanish-American War, the Progressive era, World War I, prosperity and depression, the New Deal, World War II, and post-World War II era to the present.

TERM 4 15 semester hours @ \$362.00 per hour**\$5430.00****MOD 2620 Managing Stress****(3 credit hours)**

This course provides an overview of the underlying causes of stress and how stress affects health. The course focuses upon stress reducing techniques such as time management as described by Steven Covey.

HEA 2020 Personal Fitness and Wellness**(3 credit hours)**

An emphasis is placed on the factors that influence health and wellness, particularly individual behaviors. Students will learn strategies that improve lifetime health and wellness.

MOD 2615 Critical Thinking for Managers

(3 credit hours)

This course helps students learn to think clearly, concisely and analytically, through a familiarity with the Critical Literacy Theory. Students learn how to define terms, formulate arguments, and analyze statements critically and objectively.

ELECTIVES (100-200 Level Course)

(6 credit hours)

Total Credit Hours: 60

Total Tuition Cost: \$21,720